



Higher Education Commission, Pakistan

Invitation to Bid

Procurement of 100,000 Laptops

The Higher Education Commission (HEC), Pakistan invites sealed bids from bidders for procurement of 100,000 laptops against multiple Purchase Orders as per details mentioned in the RFP.

- The bidders should be in relevant business operations in Pakistan at least for the last five calendar years.
- The bidders should be registered with Income Tax and Sales Tax Departments and on Active Taxpayers List of the Federal Board of Revenue (FBR).
- Bidding documents, containing detailed terms and conditions, etc. are available at HEC website and can also be obtained in hard form from Regional Coordinator (PMYLS) @ mmmkhan@hec.gov.pk, HEC, Islamabad from Monday to Friday during working hours 8:00 AM to 4:00 PM.
- The price of the bidding documents is Rs. 30,000/- which can be deposited online in Habib Bank Limited, H-9 Shalimar Branch A/c No. PK38HABB0017427900133401) as per Rule 23(5) of Public Procurement Rules, 2004.
- The bidding documents can also be downloaded from (www.hec.gov.pk and ppra.org.pk) free of cost. However, to participate in the bidding process, interested bidders will be required to purchase a registered copy from the HEC.
- The bidding shall be conducted in line with the 36 (b) Single Stage - Two Envelop procedure of the Public Procurement Rules, 2004. All bids must be accompanied by a Bid Security in the form of **a fixed amount of Rs. 200 million in the shape of Bank Draft/Pay Order.**
- **The original bid (Technical and Financial) along with two hard copies of Technical Bid and soft copy in USB**, properly filled in, duly signed and enclosed in one sealed envelope(s) in line with PPRA rule 36 (b) Single Stage – Two Envelope procedure must be delivered to the address **Regional Coordinator, Prime Minister’s Laptops Scheme, at Lecture Hall Reception, Building No. 4, Higher Education Commission, Sector H-9, Islamabad on or before August 6, 2024 at 1:30 PM.** Moreover, **the pre-bid meeting will be held on Tuesday, July 16, 2024, at 2:30 PM in Lecture Hall, Building No. 4, Higher Education Commission, Sector H-9, Islamabad.** HEC shall not be held liable for any delays that may occur in the submission of bids by the bidders, no matter whatever the reasons are/ is.
- The bid’s technical proposal will be publicly opened promptly thereafter public and in the presence of bidders’ representatives who choose to attend the opening on Tuesday (August 6, 2024, at 2:00 PM) at the Lecture Hall, HEC, H-9, Islamabad.

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